



Invest in the Future  
of our children

**Friends of Bishop Allen Academy**  
**Minutes of General Meeting: December 17<sup>th</sup>, 2007, 7 pm.**

**FOBA Members in attendance:**

**Students**

Ian-Jyzel Gallardo  
Joe McGrade  
Johnny Mormile

**Parents**

Krystyna Dix  
John Grassby  
Andrew Kwiatkowski

Rick Arseneau

**Staff**

Mark Tuohy (by proxy)  
Don Walker

**1. Call to Order**

- a. Established Quorum under pre-amendments Constitution
- b. Prayer

**2. Adoption of Minutes of November 20<sup>th</sup>, 2007 Council Meeting**

- a. Motion by Don Walker
- b. Seconded by Andrew Kwiatkowski
- c. CARRIED

**3. Election of FOBA Council**

- a. A secret ballot was not conducted because the number of nominees did not exceed the permitted number of members of Council.
- b. Appointment of Student Members
  - i. Motion by Andrew Kwiatkowski to elect Ian-Jyzel Gallardo, Joe McGrade and Johnny Mormile as student Members of FOBA Council
  - ii. Seconded by Don Walker
  - iii. CARRIED
- c. Appointment of Staff Members
  - i. Motion by Andrew Kwiatkowski to elect Don Walker as a Member of FOBA Council
  - ii. Seconded by Joe McGrade
  - iii. CARRIED
- d. Appointment of Parent Members

- i. Motion by Don Walker to elect Krystyna Dix, John Grassby, Andrew Kwiatkowski and Rick Arseneau as Members of FOBA Council
- ii. Seconded by Joe McGrade
- iii. CARRIED

**4. Appointment of Treasurer**

- a. Motion by Andrew Kwiatkowski to nominate Rick Arseneau as Treasurer of FOBA
- b. Seconded by Don Walker
- c. CARRIED

**5. Treasurer's Report (Andrew Kwiatkowski provided details on behalf of old Treasurer)**

- a. Christmas campaign was off to a good start with approximately 2 dozen donations totalling about \$7000 have been received to date.
- b. The donations have been deposited at the CIBC Branch at Royal York and Bloor.
- c. Principal is the current signing authority. Additional names will be added to the signing authority after tonight's elections.
- d. The additional signing authority will be set up as requiring two signatures, i.e. any two of Principal, Treasurer and Chair.
- e. It was recommended by the new Treasurer to make one additional change to the FOBA Constitution that the term "Auditor" be changed to "Financial Reviewer" because the use of an Auditor to review FOBA statements is not required by law and would be prohibitively more expensive because of new professional rules associated with a formal auditing process.

**6. Election of FOBA Council Executive**

- a. Appointment of Chair
  - i. Motion by Don Walker to nominate Andrew Kwiatkowski as Chair of FOBA Council
  - ii. Seconded by Joe McGrade
  - iii. CARRIED
- b. Appointment of Vice Chair
  - i. Motion by Andrew Kwiatkowski to nominate Krystyna Dix as Vice Chair of FOBA Council
  - ii. Seconded by Ian-Jyzel Gallardo
  - iii. CARRIED
- c. Appointment of Secretary
  - i. Motion by Andrew Kwiatkowski to nominate John Grassby as Secretary of FOBA Council
  - ii. Seconded by Don Walker
  - iii. CARRIED
- d. Appointment of Treasurer (see above)
- e. Appointment of Members at Large – Shadow Positions
  - i. Motion to nominate Joe McGrade as Shadow Chair, Johnny Mormile as Shadow Vice Chair and Ian-Jyzel Gallardo as Shadow Secretary by Andrew Kwiatkowski
  - ii. Seconded by Don Walker

iii. CARRIED

**7. Amendments to the Constitution of FOBA**

- a. Changes have been made to the FOBA Constitution to allow greater flexibility in the conduct of its affairs and to encourage greater parental participation in its activities. The Constitution with the proposed amendments was presented to the members of FOBA 10 days prior to the General Meeting. Only one additional change has been proposed as outlined in the Treasurer Report above.
- b. Motion to Adopt the Amended Constitution (copy attached) by Andrew Kwiatkowski
- c. Seconded by John Grassby
- d. CARRIED
- e. The amended constitution will be provided to the Members of FOBA by placing it on the FOBA Website.

**8. FOBA Website Updates**

- Andrew has been working on the FOBA website to allow BA Alumnae to access the website and to sign up for information updates, invitations, etc. FOBA will also be able to direct appeals for financial aid to Alumnae through this tool. This component will be ready soon.

**9. Next Meeting of FOBA Council**

- a. To be held January 22, 2008 at 7:00 pm
- b. Items to discuss will include:
  - i. Ideas on where to invest FOBA funds (school improvements, team photos, etc.) – All members
  - ii. Planning for remainder of year
  - iii. Communication efforts in the coming months
    1. Preparation of Notice to go to parents with February report cards (Andrew to prepare draft)
    2. Fridge Magnet Calendar for June 2007 release
    3. Television monitor system
  - iv. Continuation of the campaign

**10. Adjournment**